



Step-by-step Application Guide

Taith – Pathway 1: Mobilities

Call year: 2022 (second round)

Application deadline: 1 December 2022,
12pm

Version 2: 15 March 2022



Version control

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Who is the step-by-step guide for?

This guide has been produced to help Welsh organisations apply for Taith's Pathway 1 – mobilities funding.

The guide is for the Further Education and Vocational Education and Training sectors only.

Please read this guide in conjunction with the Taith Core Programme Guide as it provides specific information for your sector as well as general programme information, which will help you write your application.

To write a successful application, it is important to understand how your application will be assessed. Please familiarise yourself with the Taith [programme assessment criteria](#), which are fully detailed in Annex B of this guide or in section 3a 'Assessment Criteria' of the programme guide.

Note that only one application per organisation per pathway can be submitted under the Pathway 1 call.

Individuals, such as learners, students, pupils or young people, cannot apply directly for the funding and should speak to their education institution to find out about opportunities to learn, study or volunteer abroad with Taith.

Before you begin

Before you begin your application, we recommend you:

- Read the relevant sections of the programme guide thoroughly;
- Check to make sure your organisation is eligible to apply;
- Verify your organisation has sufficient financial and operational capacity;
- Respect the deadline for applications;
- Familiarise yourself with the Taith Pathway 1 assessment criteria;
- Watch the pre-recorded tutorials on navigating and completing your application.

Application form

We recommend that you read through and familiarise yourself with the qualitative questions, and the [assessment criteria](#) before starting to complete the application form. The qualitative questions are divided into 3 sections:

- [Project objectives and implementation](#)
- [Project activities](#); and
- [Delivery towards the cross-cutting commitments of Taith](#).

You can also access and download a copy of the calculation tool the Taith website, which will enable you to calculate your budget for each of the activities you want to apply for.

This will enable you to work through the sections of our application in your own time without any risks associated with working online. Once you have finalised all the, copy and paste the content into the relevant sections on the online application form and submit.

Please ensure your organisation's legal representative has read and approved the application prior to submission.

Completing the online application form

The online application form has the following 9 pages:


1. Guidance notes on completing your application form
2. Organisation(s) details and project summary
3. Project objectives and implementation
4. Project activities
5. Delivery towards the cross-cutting commitments of Taith
6. Budget
7. Privacy policy
8. Declaration
9. Submission page

Guidance notes on completing your application form (page 1 of 9)

There are a number of steps we recommend taking before you apply:

- Read the programme guide as it has sector specific information as well as general programme information which will help you write your application.
- Use the application resources on our website such as the step-by-step application guide, the application form tutorial and more.
- Familiarise yourself with the qualitative questions, the Step-by-Step application guide and download a copy of the calculation tool. This will enable you to work through the sections in your own time and save as you go. Once you've finalised all the detail and you're happy it's ready to go, copy and paste the content into the relevant sections on the online application form and submit it.
- Make a note of the closing date of the funding call and ensure you submit the application before this date. Any applications submitted after the closing date will not be considered.

Form features and notifications

- The bar at the top of the screen will help you keep track of how much of the form you have completed:  0% complete
- **Unfortunately, this form doesn't have a 'Save' button which allows you to save your work as you navigate through the pages. However, you can save your work when you exit the form by clicking the 'Finish later' button.**
- **To leave the form and continue later**, click [Finish later](#) (found at the bottom of the page). This will save your work in progress and generate a link so you can return to

your application later. To access the link, you can either bookmark the page or send it to your email by entering your email address.

Please note:

- The online application form link will expire on the same date as the application deadline.
- If you wish to send the link to your email address, it is important that the email is correctly entered. We will be unable to provide you with a link if the above has been entered incorrectly.

[Return to survey](#)

Finish later

You have not yet completed the survey. To complete it, you will need to return to the following web address **before 12 May 2022**. To return later you must either bookmark the web address, or request the link by email.

<https://admin.onlinesurveys.ac.uk/account/cardiff/preview/pathway1mobilitiesadulthoodeducation/resume/u6k0f1xlsxfpr9o7hua/67038989>

Link expires at 12:00 BST on 12 May 2022.

Email this link to the address below:

[Send](#)

- Mandatory fields are marked as *** Required**. You won't be able to progress to the next page until all mandatory fields on a page are completed. If a mandatory field is not completed, a notification will appear (top left) and any missed mandatory fields on the page will be marked as **! Required**
- You can display more information about particular questions by clicking on **+ More info**
- You can copy text into the form from other online and offline documents.
- If the character limit for a section is exceeded a notification will display above

the relevant field, for example:

! Your answer should be no more than 2500 characters long.

- To move to the next page, click [Next >](#) (bottom right)
- You can move back and forth between completed pages by clicking on the [< Previous](#) (bottom left) and [Next >](#) (bottom right) buttons.
- Don't try to move through the pages with your browser's 'forward' and 'back' buttons as this will take you out of the application form.

Sharing the application form

To share the application with your legal representative or other colleagues, simply click 'Finish later' (bottom of the page).

This will save your work in progress and generate a link that you can share with others.

Please be aware that people who access the form via the generated link will have the same rights as you and can edit and submit the form.

Organisations(s) details and project summary (page 2 of 9)

In this section you will provide details on your organisation, the legal representative, and the contact person(s). You will also need to choose the duration of your project and provide a project summary. If you're applying as a consortium, you'll need to provide a few details on each of your partners.

Details of the applying organisation:

Name of organisation **Required*

This is a free text field. Please insert your organisation's name into this field.

Type of organisation/provision **Required*
(not applicable to all sectors)

Select one option that best describes the type of your organisation. For some sectors, such as Further Education Providers, a branching question(s) to further describe the organisation's type will appear.

Insert information about your organisation's registered address into the required free text fields. You can also reference your organisation's website.

Please note that the applying organisation must be registered and operating in Wales.

Registered address **Required*

Legal representative details

Insert your legal representative's contact details using the relevant free text or radio button fields. A legal representative should be the person who is authorised to enter into a legally binding commitment on behalf of your organisation. The following fields are mandatory:

Title
First name
Surname
Position in organisation
Email
Contact phone number

Contact person details

Insert your contact details using the relevant free text or radio button fields.

The first person listed will be used as the first point of contact for the application between Taith and the applicant organisation. Up to 3 additional contacts can be added.

The following fields are mandatory:

Title
First name
Surname
Position in organisation
Email
Contact phone number

Additional Information

Duration of project (in months) – please select the duration for your project.

The project duration is the total length of time during which project activities can take place, and includes the planning phase, the mobility itself and any evaluation.

Information on the eligible minimum and maximum project duration can be accessed in the programme guide.

Are you applying on behalf of a consortium? *(not applicable to all sectors)*

Select Yes or No. If Yes is selected, the following mandatory fields must be completed:

- Name of consortium partner (free text field)
- Contact email address (free text field)
- Confirm if registered and operating in Wales (select)
- Do you wish to add further consortium partners? (select)
- As the consortium lead, how are you linked to additional organisations included in this application (free text field with character limit 750)

Consortium refers to two or more organisations working collaboratively to develop and deliver a project or an activity within a project. For Taith Pathway 1 projects, all organisations within a consortium need to fulfil the sector specific criteria of **eligible applying organisations**, as outlined in the Programme Guide. All organisations within a consortium need to be registered and operating in Wales.

Project summary

Please provide a publishable summary of your project, which gives a brief, clear overview of the objectives, activities, and target participants, as a minimum.

Project summaries should be written in plain English and include information on all key elements of your project.

There is a 2500 character limit for this section.

Project objectives and implementation (page 3 of 9)

The questions on this page relate to the project as a whole. Answers should include sufficient detail to demonstrate that the project has been well thought through, that you have a clear plan regarding destination countries and partnerships, and that your organisation will be able to manage the administration, planning and monitoring of the project to a high standard.

All 6 mandatory questions must be answered.

What are the overall aims and objectives of the project and how does the project link with your organisation/consortium's strategy and priorities?

I.e. How does the project address the needs of your organisation(s), staff and learners¹ in a clear and practical way? How will the project increase the international scope of your organisation(s)?

There is a 5000 character limit for this section

What are your project's key destination countries, partner organisations and approach to international partnerships?

I.e. What is it about this/these country/ies which will provide the learning opportunities you want for the participants across the proposed activities? Do you have existing partnerships in the country(ies)? If yes, what makes them suitable partners for the project and the different activities? If no, what kind of partner(s) are you looking to work with and why? How will you identify and engage them? Do you plan to expand the number and/or types of international partners throughout the duration of the project?

There is a 5000 character limit for this section.

How does your organisation/consortium propose to coordinate and support inward mobility from international partners, to be hosted at your organisation/consortium, if applicable?

I.e. How will your organisation(s) target and prioritise international partners for inward mobility support? How will the inward participants be selected? How will you support them throughout their mobility?

There is a 5000 character limit for this section.

Outline the administrative capacity of your organisation and the processes to manage the project and the grant funding.

I.e. How will your organisation manage the different aspects and phases of the project from planning and preparation to management of operational delivery, communication and cooperation with partners, financial management and compliance, risk management, monitoring, record keeping and reporting. What staff resources are/will be in place to do this? Detail how you will manage payments to individual participants (including to inward mobility participants from external partners), where relevant. If you are applying on behalf of a consortium, detail your organisation's and your partners' respective responsibilities.

¹ The term 'learner' refers to students, pupils and young people in all sector-neutral articles.

There is a 5000 character limit for this section.

How will you monitor the progress of your project activities and measure the success of your project overall?

I.e. How will you monitor the mobilities undertaken and record individual participants? How will you gather feedback from participants? How will you assess the quality of outcomes and have them formally recognised, where relevant? How will you evaluate the impact and benefits of the project for learners, staff and the organisation(s) and share findings (including lessons learned) across the organisation(s)?

There is a 5000 character limit for this section.

What do you think are the main risks to the delivery of the project and how will you actively manage these?

I.e. For example the ongoing COVID-19 pandemic and any travel restrictions, challenges with partners, recruitment of participants etc. Detail for both outward and inward mobilities where appropriate.

There is a 3500 character limit for this section.

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[Finish later](#)

Project activities (page 4 of 9)

This section gives you the opportunity to provide a detailed description of your project activities. To complete this page, please select the mobility activities you intend to undertake as part of your project. **At least one activity and one sub-activity must be selected.** Each selected activity will open further quantitative and qualitative questions.

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[Finish later](#)

Delivery towards the cross-cutting commitments of Taith (page 5 of 9)

Taith has a number of cross-cutting commitments which must be embedded into all projects. To support the quality of your answers, read the following section which explains the meaning of each question in more detail.

All 5 mandatory questions must be answered.

How will you promote Taith within your organisation/consortium and with partner organisations in an inclusive manner, to ensure staff and/or learner, including

those from underrepresented groups, are aware of the opportunities and feel supported to participate?

This question focuses on the awareness raising and promotion of the opportunity(ies) within your organisation/consortium. Answers should detail how you will ensure that all potential participants (including those harder to reach) will be made aware of the opportunity(ies) and what you will do to ensure that potential participants feel invited and able to participate.

There is a 3500 character limit for this section

What specific measures will you take to support the participation of people with additional learning needs, those from disadvantaged backgrounds, and those from other underrepresented groups, throughout your project and its planned activities?

This question is around how your organisation will then support the participants who have put themselves forward/been selected for a mobility. Answers should detail how and what you will do to ensure that these participants feel fully supported throughout the duration of the project, including any specific support for participants with additional needs.

There is a 3500 character limit for this section.

How will you ensure appropriate safeguarding measures are in place during outward and inward mobilities and during virtual exchanges? How will you ensure that any partner organisations provide a supportive environment for all participants?

Answers to this question should detail how and what measures your organisation will take to ensure the safeguarding/duty of care of participants. This should include both what your organisation and your partner organisation(s) will do. Where you do not have a partner organisation(s) already in place, please detail how you will select and work with the partner to ensure these standards are met and what your expectations of them will be.

There is a 3000 character limit for this section.

What specific measures will your project take to promote the Welsh language and culture, including raising the profile of Wales an open, outward-looking and globally responsible nation?

Answers to this question should detail how you will achieve the above – both in Wales and when abroad.

There is a 3000 character limit for this section.

What specific measures will your project take to encourage environmentally sustainable practices, including sustainable travel?

Answers to this question should detail any and all plans your organisation has to ensure environmental sustainability before, during and after the mobility.

There is a 3500 character limit for this section.

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Budget (page 6 of 9)

This page details the budget for all participants for all your planned activities. We understand the challenges of estimating budgets, however, please provide as much detail as possible by answering the questions on the Project activities page (3) to justify your projected budget requirements.

Please use the downloadable calculation tool to calculate the budget for the activities you are planning and input them into the relevant section on this page. The values entered on this page must match the values in the calculation tool so please double check this before submitting. Should the budget totals differ between your application and the calculation tool, the values entered on your online application will take precedence and will be considered as the grant amount requested.

To understand the calculation formula embedded in the calculation tool, please check the programme guide for detailed information about budget categories and eligible grant amounts relevant for your sector.

For any activities you are NOT applying for, please insert 0 or 0.0 into the relevant budget field, for example:

<p>Total number of pupil and accompanying adult participants * <i>Required</i></p> <p>Please enter a whole number (integer). Your answer should be no more than 7 characters long.</p> <input type="text" value="100"/>	<p>Total number of staff participants * <i>Required</i></p> <p>Please enter a whole number (integer). Your answer should be no more than 7 characters long.</p> <input type="text" value="0"/>
<p>Estimated % share of pupil participants from disadvantaged backgrounds.</p> <p>Please enter a whole number (integer). Please make sure the number is between 0 and 100.</p> <input type="text" value="5"/>	<p>Staff subsistence support (£) * <i>Required</i></p> <p>Please enter a whole number (integer). Your answer should be no more than 7 characters long.</p> <input type="text" value="0"/>
<p>Pupil and accompanying persons subsistence support (£) * <i>Required</i></p> <p>Please enter a whole number (integer). Your answer should be no more than 7 characters long.</p> <input type="text" value="53600"/>	<p>Staff travel support (£) * <i>Required</i></p> <p>Please enter a whole number (integer). Your answer should be no more than 7 characters long.</p> <input type="text" value="0"/>
<p>Pupil and accompanying persons travel support (£) * <i>Required</i></p> <p>Please enter a whole number (integer). Your answer should be no more than 7 characters long.</p> <input type="text" value="42340"/>	<p>Course fees (£) * <i>Required</i></p> <p>Please enter a whole number (integer). Your answer should be no more than 7 characters long.</p> <input type="text" value="0"/>

How to use the budget Calculation Tool:

Each sector has their own calculation tool that can be downloaded from the Taith website and that is loaded with activities and grant rates eligible to their sector.

There are several tabs. The first tab **'Information'** is dedicated to guidance notes on using and completing the tool whilst the last tab **'Budget summary'** is an automatically populated table from which relevant values must be copied and pasted into page 6 of the online application form – Budget.

The middle tabs must be used in order to calculate budget for each activity that you plan to undertake during your project. For an easy navigation, the titles of the middle tabs correspond with the eligible activities for your sector. Please use only the white cells, by inserting a value or selecting an option, in order to calculate cost of your activity. The grey cells are locked and contain calculation formulas that cannot be changed.

Important: please note that you will be required to submit a copy of your project budget (calculation tool) to enquiries@taith.wales after you submit your application. More guidance on how to do this will be provided in article 'Submission page' of this document.

Privacy notice (page 7 of 9)

Ensure you read the privacy notice carefully as it gives a detailed explanation of how we will use information that you provided in the form.

Once you read this section and if you agree with its content, please select yes.

The below mandatory field must be completed:

I consent to my data being held for the purposes stated above.
Select Yes

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[Finish later](#)

Declaration (page 8 of 9)

This section is for the legally authorised representative of the organisation to confirm that the information provided in this form is correct.

Please read the declaration carefully and follow the steps on page 1 'Sharing the application form' to provide your legal representative with access to the form.

If the legal representative's name and/or the applicant organisation's name are incorrect, please correct the information in the 'Organisations(s) details and project summary' on page 2 of the online form. If the total requested grant value shown in this section is incorrect, edit the information in the 'Budget' section on page 6 of the online form.

The below mandatory field must be completed:

I confirm that the information provided in this form is correct
Select Yes I consent to the above

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[Finish later](#)

Submission page (page 9 of 9)

This is your last opportunity to check all aspects of your application before you submit. This is important as applications may not be resubmitted. Once you are satisfied with all aspects of your application, please submit your form by clicking 'Finish' (bottom right).

After you have submitted your application

Completion receipt


Receipt number: 841201-841183-88976602
Submission time: 2022-01-24 09:43:07 GMT

 [Print](#)  [Download PDF](#)  [Email](#)

Your unique application reference number is denoted below as the receipt number along with the date and time the application was submitted. Please save this for future reference.

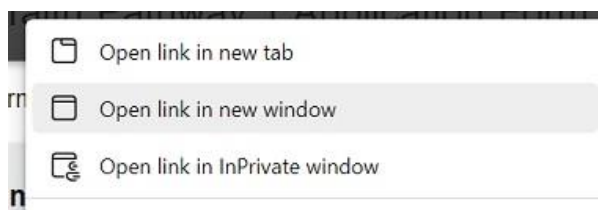
Download my responses

You have 15 minutes to view this data

 [My responses](#)

Please note that you will have only **15 minutes to download a PDF copy of your application.**

Tip: to open the responses in a new tab or a new page, right click on "My responses" and select Open link in new tab or Open link in new window.



A PDF version will download which you can save for your records. **Please make sure you save the PDF before exiting the browser window.**

You must also submit a copy of your project budget (calculation tool) to TaithEnquiries@cardiff.ac.uk within 24 hour of this funding call deadline, i.e. by 2 December 2022, 12pm BST.

In order for us to match your project budget with your application, please quote your unique application reference number (receipt number) in the subject of your email. E.g. 'Copy of project budget for XXXXXX-XXXXXX-XXXXXXXXX.'

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[Finish ✓](#)

[Finish later](#)

Annex A - Project activities – FURTHER EDUCATION AND VOCATIONAL EDUCATION AND TRAINING

Which activities would you like to apply for?

Select between the following options:

- Learner activities
- Staff Activities
- Both

If 'Learner activities' are selected, the following project sub-activities can be undertaken:

- a) Group mobilities
- b) Blended group mobility
- c) Individual mobilities
- d) Virtual group exchanges

a) Group mobilities

Select Yes or No. If yes selected, please answer the following quality questions:

Explain why you have chosen to apply for group mobilities for learners.

I.e. What are your organisation/consortium(s) key aims and objectives from this activity? What learning/development outcomes are you hoping the learners will achieve? How does this activity add value to existing learning opportunities for learners? How will you ensure the quality of group mobility experiences?

There is a 2500 character limit for this section.

How will you manage the planned activities?

I.e. Please provide details of the practical aspects of preparing and managing group trips abroad as well as how will you ensure inclusive participation of a diverse range of learners, how you will ensure learners feel supported, what is your planned staff to learner ratio, role of receiving organisation(s) etc.

There is a 2500 character limit for this section.

Estimated number of learner participants for all group mobilities?

Insert a whole number.

Estimated percentage of learner participants from disadvantaged groups?

Insert a whole number between 0 and 100.

Estimated number of accompanying adult participants for all group mobilities.

Insert a whole number between 0 and 100.

Are you applying for inward mobility for this activity?

Select Yes or No.

b) Blended group mobility

Select Yes or No. If yes selected, please answer the following quality questions:

Explain why you have chosen to apply for blended group mobilities.

I.e. What are your organisation/consortium(s) aims and objectives from this activity? What kind of blended group mobilities are you planning to deliver? What learning/development outcomes are you hoping the learners will achieve? How does the activity add value to existing learning opportunities for learners?

There is a 2500 character limit for this section.

How will you manage the planned activities?

I.e. Please provide details of how you will manage the development and delivery of virtual elements as well as the practical aspects of managing a group trip abroad. How will you combine the virtual and physical elements and ensure the learners feel supported throughout? What is your planned staff to learner ratio etc. How will you monitor the completion of both virtual and physical aspects for these activities?

There is a 2500 character limit for this section.

Estimated number of learner participants for all blended mobilities?

Insert a whole number.

Estimated percentage of learner participants from disadvantaged groups?

Insert a whole number between 0 and 100.

Estimated number of accompanying adult participants for all blended activities?

Insert a whole number between 0 and 100.

Are you applying for physical inward mobility for this activity?

Select Yes or No.

c) Individual mobilities

Select Yes or No. If yes selected, please answer the following quality questions:

Explain why you have chosen to apply for individual learner mobilities.

I.e. What are your organisation/consortium(s) aims and objectives from this activity? What kind of individual mobilities are you planning to deliver? What learning/development outcomes are you hoping the learners will achieve? How does the activity add value to existing learning opportunities for learners? How will you ensure the quality of individual learner mobilities?

There is a 2500 character limit for this section.

How will you manage the planned activities?

I.e. Please provide details of the practical aspects of preparing and managing the activities, as well as how will you support learners from a diverse range of backgrounds to participate, ensure the individual learners are well prepared for the mobility and fully supported whilst abroad, the role of the receiving organisation(s) in this etc.

There is a 2500 character limit for this section.

Estimated number of learner participants for all individual mobilities?

Insert a whole number.

Estimated percentage of learner participants from disadvantaged groups?

Insert a whole number between 0 and 100.

Are you applying for inward mobility for this activity?

Select Yes or No.

d) Virtual group exchanges

Select Yes or No. If yes selected, please answer the following quality questions:

Explain why you have chosen to apply for virtual group exchanges for learners.

I.e. What are your organisation/consortium(s) aims and objectives from this activity? What kind of virtual group exchanges are you planning to deliver? What learning/development outcomes are you hoping the learners will achieve? Why is a virtual international exchange the most appropriate for your targeted groups of learners? How does this activity add value to existing learning opportunities for learners? How will you ensure the relevance and quality of virtual exchanges?

There is a 2500 character limit for this section.

How will you manage the development and delivery of appropriate virtual exchanges, support to participants, and monitoring of mobilities?

I.e. Please provide details of how you will manage the development and delivery of virtual exchanges and how you will ensure all learners are able to engage with the activities and are supported to participate? How will you monitor the completion of virtual exchanges? Please outline any plans to use external, third party providers for this activity, if relevant.

There is a 2500 character limit for this section.

Estimated number of learner participants for all virtual group exchanges?

Insert a whole number.

Estimated percentage of learner participants from disadvantaged groups?

Insert a whole number between 0 and 100.

If 'Staff activities' are selected, the following project sub-activities can be undertaken:

- e) Professional development and activity relating to established partnerships
- f) Preparatory visits relating to the establishment of new partnerships

e) Professional development and activity relating to established partnerships

Select Yes or No. If yes selected, please answer the following quality questions:

Explain why you have chosen to apply for professional development and activity relating to established partnerships.

I.e. What are your organisation/consortium(s) aims and objectives from this activity? What learning/development outcomes are you hoping staff will achieve? How will this learning be shared across your organisation(s)?

There is a 2500 character limit for this section.

How will you manage the planned activities?

I.e. Please provide details such as how you will select the staff members participating, arranging staff cover, dissemination and sharing of learning outcomes and good practice by the participants more widely in your organisation.

There is a 2500 character limit for this section.

Estimated number of staff participants for all professional development and activity relating to established partnerships?

Insert a whole number.

Are you applying for inward mobility for this activity?

Select Yes or No.

f) Preparatory visits relating to the establishment of new partnerships

Select Yes or No. If yes selected, please answer the following quality questions:

Explain why you have chosen to apply for preparatory visits.

I.e. What are your organisation/consortium's aims and objectives from this activity? Which organisation(s)/country(ies) are you proposing to visit and what is the activity designed to achieve? E.g. preparation of exchange projects, support for individual participants, planning/risk assessments for participants with disabilities/Additional Learning Needs etc.

There is a 2500 character limit for this section.

How will you manage the planned activities?

I.e. Please provide details such as how you will select the staff members participating, what you expect them to achieve whilst on the visit(s), how they will be inducted to carry out the specific tasks expected from preparatory visits etc.

There is a 2500 character limit for this section.

Estimated number of staff participants for all preparatory visits.
Insert a whole number.

Are you applying for inward mobility for this activity?
Select Yes or No.

Annex B - Assessment criteria and scoring

An applying organisation must demonstrate in their application how they meet the assessment criteria below. The assessment criteria are intended to enable Taith to evaluate the quality of the applications received and establish an overall assessment score for each application. All applications will be scored by assigning points up to a total of 100, based on the below criteria and weightings.

To be considered eligible for funding, applications must pass the following quality thresholds:

- At least 60 out of the total 100 points, and
- At least half of the maximum points in each of the three award criteria categories.

Applications that pass the set quality threshold will be considered fundable. Applications that do not meet the minimum quality threshold will be deemed unsuccessful. All unsuccessful applications will be given feedback.

All applications eligible for funding will be ranked based on their assessment scores. Applications will be awarded funding in rank order until the available budget is fully committed.

Assessment criteria for Taith Pathway 1 – Mobility of participants	
<p>Relevance and quality of project objectives and delivery plans (maximum score 40 points)</p>	<ul style="list-style-type: none"> • The relevance of the proposed project to the aims and objectives of the Taith programme (Pathway 1) and the value of the proposed international activity to the applicant organisation(s). • The extent to which the proposed project addresses identified needs of the targeted participants (learners and staff) is demonstrated in a clear and concrete manner. • For consortium applications, the relevance and benefits of project delivery via a consortium is clearly demonstrated. • International partners identified in the application are appropriate and relevant for the desired activities and outcomes of the project, with clear reasoning for the countries involved. For areas where international partners are not identified in the application, the plans outlined for their identification and engagement are considered and appropriate. • Where inward mobilities are included, the proposed approach and processes to manage these are considered, appropriate and demonstrably add value to the project. • The applying organisation/consortium's have evidenced sufficient administrative capacity and is proportionate to the scale of the proposed project. The proposal demonstrated a considered and appropriate approach to day-to-day project management, financial management, the delivery of mobilities, and the provision of support to participants.

	<ul style="list-style-type: none"> • The measures proposed to monitor the project’s activities and progress, including the approach to capturing and using participant feedback and the plans to evaluate the success of its outcomes at all levels, are inclusive and realistic. • The proposal includes appropriate process for identifying and managing risks (and exceptional circumstances) during project delivery.
<p>Quality and design of project activities (maximum score 35 points)</p>	<ul style="list-style-type: none"> • The project’s activities are clearly set out, well defined, and meet identified needs. • The proposed activities demonstrate a realistic approach to meeting the project’s overall objectives, with a clearly articulated plan for each of the proposed activities, and how they fit within the overall timeframe of the project. • A clear explanation for the proposed content of each of the planned activities and the reasoning for the balance between the different types of activities proposed. • The extent to which the proposed activities are either new or additional to existing practices within the organisation(s) or, where they build on existing practices, they show innovation and commitment to continuous improvement. • The extent to which the proposed activities will produce high-quality learning outcomes for the participants. • The proposal clearly outlines the targeted participants for each of the proposed activities and identifies appropriate and inclusive mechanisms to support their participation in a way that meets their needs and enables them to realise the full potential of their experience. • The respective roles of all organisations are clearly defined for each activity, differentiating between the applying organisation/consortium, the receiving organisation(s) of the project- participants and inward mobility arrangements, as required. • The quality of the proposed actions to support the preparation of participants before mobility activities, and the support provided during and after their mobility activity.
<p>Delivery towards Taith cross-cutting commitments (maximum score 25 points)</p>	<p>The extent to which:</p> <ul style="list-style-type: none"> • the proposal outlines clear channels of communication and appropriate ways of promoting the project opportunities for participants, including those from underrepresented groups; • the applying organisation/consortium clearly defines its targeted underrepresented groups, provides details on the identified challenges to widening participation among them and outlines appropriate measures to overcome these challenges;

	<ul style="list-style-type: none">• the proposal outlines a clear commitment and coherent plans to specifically support the participation of those with additional learning needs and those from disadvantaged backgrounds;• the applying/organisation demonstrates it has appropriate safeguarding / duty of care measures for all its proposed activities and its plan for ensuring a supportive environment for all participants is considered and appropriate;• the proposal outlines how the project delivery will incorporate environmentally sustainable and responsible practices, including clear and tangible plans for sustainable travel;• the proposal outlines clear and effective mechanisms to promote the Welsh language and culture through its activities, including ways in which it proposes to raise the profile of Wales as an open, outward-looking and globally responsible nation.
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