

# Taith - International Learning Exchange Programme for Wales

2022 Pathway 1 (Second Call)



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This document relates specifically to the 2022 Taith Pathway 1 **second funding call**, which is **only open to the Further Education (FE) and Vocational Education and Training (VET) sectors**.

General information on the Taith programme, including Taith's aims and objectives, eligibility criteria, assessment process, project management and grant rates can be found in the **Core Programme Guide**. It is strongly advised that all applicants read through the Core Programme Guide in addition to the Pathway specific information that is included in this document prior to completing an application.

# Contents

Glossary	3
1. Introduction to 2022 Pathway 1 (second call)	6
2. Who can apply for/participate in 2022 Pathway 1 (second call)	8
2.a. Eligible sectors	9
2.b. Reciprocity	9
3. Applying for 2022 Pathway 1 (second call)	10
3.a. Timelines	11
3.b. Before you apply	11
3.c. Completing an application	12
4. Assessment	13
4.a. Assessment of applications	14
4.b. Pathway 1 Assessment Criteria	15
5. Eligibility - Sector information	17
5.a. Further Education (FE) and Vocational Education and Training (VET)	18
6. 2022 Pathway 1 (second call) grant rates	25

## Glossary

**Accompanying person** An adult, including, but not limited to, members of staff of the applying organisation, who accompany participants in a mobility activity and support participants to ensure they receive the maximum benefit from the activities. Groups of participants should be accompanied by a qualified professional to support and facilitate learning.

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**Application deadline** The final date and time by which all application forms and calculation tools must be submitted to the Taith team for assessment.

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**Applying organisation** The organisation in Wales submitting an application for funding to Taith. An applying organisation may apply either individually or on behalf of a consortium, which includes other organisations involved in the project.

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**Beneficiary** When approved for project funding, the applying organisation becomes a beneficiary of the grant funding and is responsible for signing the Grant Agreement.

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**Blended mobility** Combination of physical mobility and a virtual component, facilitating collaborative online learning exchange/teamwork.

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**Consortium** Two or more organisations working collaboratively to develop and deliver a project or an activity within a project.

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**Courses and training activities** Any activity which aims to develop personal or professional competencies through a structured programme. The programme should detail intended learning outcomes and should be delivered by qualified experts and/or trainers.

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**Disadvantaged participant** Learner, student or young person participant(s) who are classified as disadvantaged by meeting one or more of the Taith criteria and will be eligible for additional financial support. See Annex 2 of the Programme Guide for more details.

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**Double funding** The costs for the same activity are funded twice via the use of public funds. For clarity, this is not permitted and is considered a breach of the Grant Agreement terms and conditions.

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**Eligible activity** An activity that meets the criteria set out in the Taith Programme Guide.

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**Eligible costs** The amount of grant (typically based on a unit rate) related to the delivery of project activities.

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**Eligible organisation** An organisation that is able to apply for Taith funding.

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**Formal learning** Any learning that takes place during an organised or structured learning programme.

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**Funding call** The period of time during which applications for funding can be submitted.

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**Grant** The funding awarded by Taith to a successful applying organisation.

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**Grant Agreement** The written agreement between Taith and the beneficiary detailing the terms and conditions of the funding award in line with the application form which will have been assessed to be fundable and approved for funding by the relevant committee.

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**Grant rates** Fixed rates that are available for different eligible costs.

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**Green Travel** Sustainable means of transport, i.e. travel that uses a low emission means of transport for the main part of the journey. For example, bus, train or car-sharing.

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**Informal learning** Learning that takes place outside of organised or structured learning programme and no learning support is present. Sometimes referred to as experiential or incidental learning.

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**Inward mobility** Participants from eligible sending organisations who come to Wales to participate in a Taith programme.

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**International** In the context of Taith, any country outside the United Kingdom.

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**Learning outcomes** Statements of what a learner knows, understands and is able to do on completion of a learning process (comprised of project activity, formal, non-formal or informal learning opportunity).

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**Legal representative** The person who has legal responsibility to represent an organisation and has the legal authority to enter into a legally binding contract, including, in the context of Taith, the authority to sign a Grant Agreement.

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**Month** In calculating the amount of Taith grants, a month is equal to 28 days.

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**Non-formal learning** Learning that takes place outside of any organised or structured learning programme, but some learning support is present.

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**Outward Mobility** Participants from eligible organisations in Wales participating in Taith supported activities at receiving organisations outside the UK (or in exceptional circumstances only, outside of Wales at receiving organisations in the rest of the UK).

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**Physical Mobility** Moving physically to a country other than the country of residence to participate in project activity and/or formal, non-formal or informal learning opportunity.

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**Participant** An individual undertaking physical/virtual or blended international mobility in a Taith funded project.

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**Partner organisation** A generic term for any organisation formally involved in a Taith funded project, where there is a project relationship or interaction. Can include those organisations identified as applying organisation, coordinator, receiving organisation or sending organisation, as well as others involved in the delivery of the project.

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**Partnership** A formal agreement between two or more organisations to participate in a Taith funded project and engage in joint activities and learning experiences.

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**Professional development** Learning that enhances the professional abilities of participants and develops identified professional skills and competencies. Professional development opportunities include, for example, structured training courses, job shadowing, seminars and conferences.

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**Project** Agreed activities organised and designed to meet clear objectives and outcomes.

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**Project budget** The total sum of money allocated to agreed activities within a Taith funded project.

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**Receiving organisation** When individuals or groups participate in a physical mobility through Taith, they will be hosted by a receiving organisation. This organisation can also often be referred to as host or international partner organisation. Eligible receiving organisations are defined in the sector specific sections of the Programme Guide.

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**Sending organisation** Organisations registered and operating outside the UK who send participants to be hosted in Wales during a physical mobility. Eligible sending organisations are defined in the sector specific sections of the Programme Guide.

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**Staff** A person employed by, or working for an applying organisation, whether on a professional or voluntary basis.

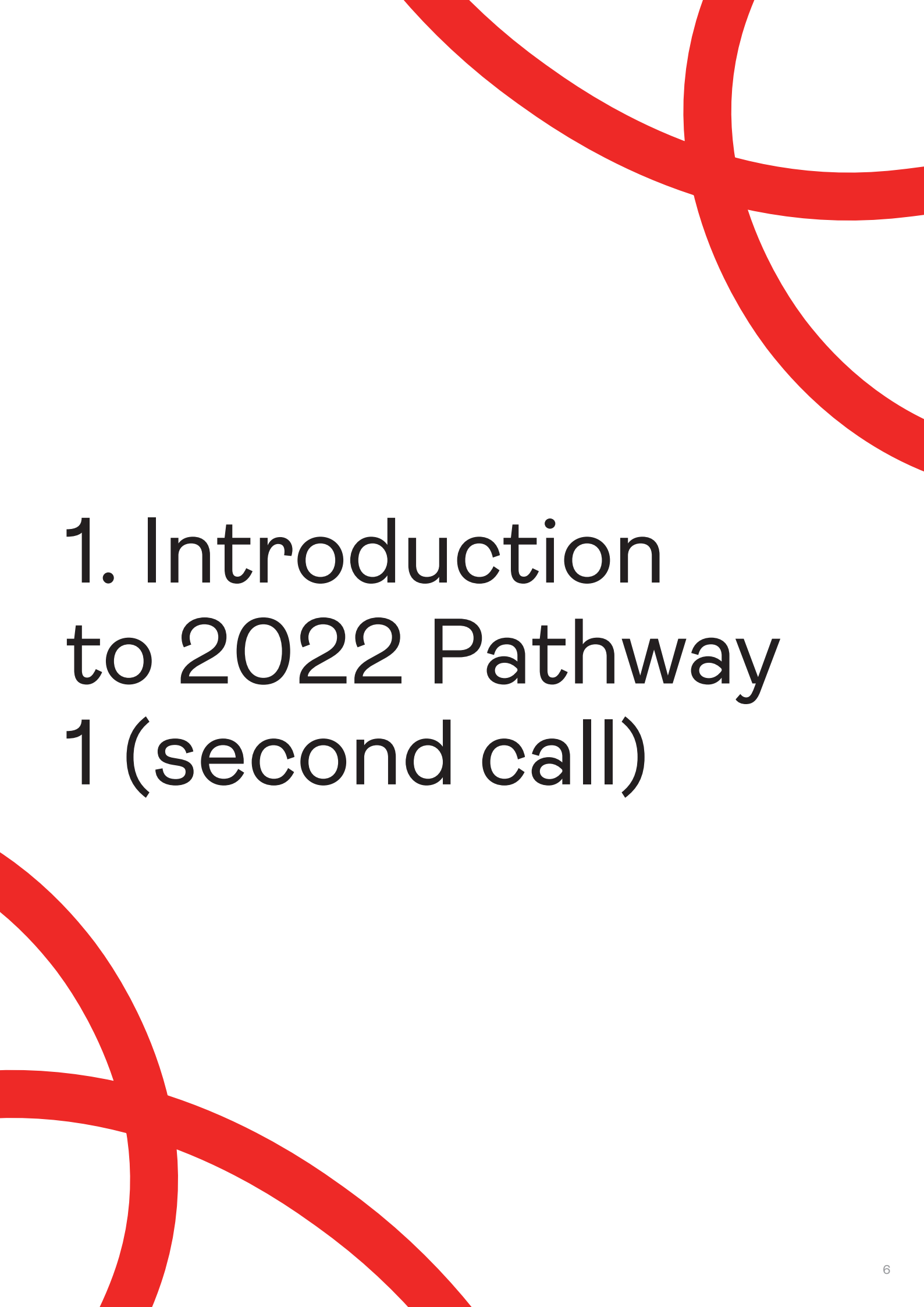
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**Subsistence** Funding available to cover living expenses, which can include accommodation, food and local transportation, whilst on a physical mobility.

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**Virtual exchanges** Participation in project activity and/or formal, non-formal or informal learning opportunities using online/digital platforms or learning tools and in collaboration with at least one international organisation. Any virtual exchange should provide a meaningful international learning experience with agreed learning outcomes.

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# 1. Introduction to 2022 Pathway 1 (second call)


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Pathway 1 supports the physical, virtual and blended outward and inward mobility of individuals or groups of individuals.

Studying, volunteering or taking a work placement abroad broadens people's horizons, expands their skills, and brings benefits to communities and organisations here in Wales. International mobilities have been shown to have hugely positive impacts on participants' personal and professional outcomes, enabling them to develop skills and experience. They will also serve as Wales' ambassadors to the world, carrying the message that Wales is outward-looking, collaborative, and open to educational innovation.

For this specific call, funding is available for learners, young people, students, researchers and staff in the FE and VET sectors to undertake international exchanges, both short and long term, which provide opportunities to share learning, experience different cultures and develop new skills.



## 2. Who can apply for/participate in 2022 Pathway 1 (second call)



## 2. Who can apply for/participate in 2022 Pathway 1 (second call)


Eligibility criteria for applying organisations, receiving organisations and sending organisations for the FE and VET sectors can be found in the eligibility section of the Core Taith Programme Guide ([link](#)). All potential applying organisations are advised to check they are eligible to apply prior to submitting an application and to contact the Taith team if they have any questions on this.

### 2.a. Eligible sectors

Taith second funding call for Taith 2022 Pathway 1 is only open to the Further Education and Vocational Education and Training sectors. Information on eligible activities, participants, costs and project durations can be found in section 5.

### 2.b. Reciprocity

The principles of reciprocity and shared learning are central to Taith. Organisations applying for funding for outward mobilities in Taith Pathway 1 can apply for additional funding for inward mobilities to Wales. This will be calculated as a maximum of 30% of a project's budget allocated for outward mobility activities and paid on top of the sum dedicated for outward mobility activities. Further details on funding for inward mobilities and what funding can be spent on can be found in the eligibility section below. Funding for inward mobilities will be included in the grant award to those successful applying organisations in Wales and it will be their responsibility to administer these funds to, and on behalf of, the sending organisation.



# 3. Applying for 2022 Pathway 1 (second call)

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### 3.a. Timelines

- **5 October 2022:** Opening of Pathway 2 (2022) funding call.
- **1 December 2022, 12pm:** Application deadline. Applications received after this deadline will not be assessed.
- **February 2023:** Outcome notification will be sent to all applying organisations.

### 3.b. Before you apply

Before they begin their applications, it is recommended that applicants:

- Read the Core Programme Guide.
- Check to make sure your organisation is eligible.
- Read through this guide thoroughly, in particular the sector specific information on eligible activities, durations, participants and costs.
- Verify your organisation has sufficient financial and operational capacity.
- Familiarise yourself with the Pathway 1 assessment criteria – in section 4.2.
- Attend the guidance and tutorial events on completing an application and read through the Pathway 1 resources.

### 3.c. Completing an application

To apply for funding for 2022 Taith Pathway 1 (second call), applying organisations must use the Pathway 1 application form and grant calculation tool accessed via the Taith website.

The application form asks for narrative responses on a range of questions including a project overview, details about planned project activities, project and financial management, and alignment to the Taith programme objectives.

Alongside the application form, applying organisations will be required to complete the grant calculation tool, which will calculate the total grant requested based on the various activities applied for. Information on the grant rates for all Pathways can be found in Annex 3 of the Core Programme Guide.

As part of the application process, applying organisations will need to confirm if they want to apply for funding for inward mobilities. The funding available for this will then be calculated automatically through the grant calculation tool.

Applications will be assessed against the set assessment criteria for Pathway 1 – in section 4.2. It is recommended that applying organisations read through the assessment criteria thoroughly before starting the application so you are clear on what the application is asking for, and how it will be assessed.

There are a range of resources on the Taith website which have been created to support organisations with their application. These include the qualitative questions and assessment criteria, a step-by-step application guide and pre-recorded information on completing the application form.

All applicants are encouraged to complete the qualitative application sections offline, and then copy and paste them into the online application form. This will enable applicants to work through the sections of their application in their own time, without any of the risks associated with working online. Once the offline application is complete, applicants are able to copy and paste the content into the relevant sections on the online form and submit.

Organisations can only submit one application. Applicants should ensure that multiple applications to the same Pathway funding call are not submitted by different parties in the same organisation.



# 4. Assessment

# 4. Assessment

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Detailed information on the Taith assessment process and how funding decisions are made can be found in section 6 of the **Core Programme Guide**.

## 4.a. Assessment of applications

To be considered for funding, an applying organisation must demonstrate in their application how they meet the Pathway 1 assessment criteria (see below). The assessment criteria are intended to enable Taith to evaluate the quality of the applications received and establish an overall assessment score for each application. All applications will be scored out of a maximum of 100, based on the below criteria and weightings.

To be considered eligible for funding, applications must pass the following quality thresholds:

- At least 60 out of the total 100 points, and
- At least half of the maximum points in the section 'Relevance and quality of project objectives and delivery plans'.

Applications that pass the set quality thresholds will be considered fundable. Applications that do not meet the minimum quality thresholds will be deemed unsuccessful. All applications will be given feedback.

### Funding allocations

Inclusivity and accessibility are a strategic focus for Taith and the programme is looking to fund as many and as wide a range of organisations as possible. As such, no organisation will be able to receive more than 40% of the published indicative sector budget.

Taith will aim to fund all organisations who pass the assessment process and are considered to be fundable. However, Taith funding is finite and it is likely that there will be funding calls where the value of successful, 'fundable' applications exceeds the available allocated budget. Where there is not sufficient budget to fully fund all applications, Taith may adopt an approach to reduce the funding across successful organisations on a fair and transparent basis.

Indicative budgets for each sector can be found in section 5.

## 4.b. Pathway 1 Assessment Criteria

<p><b>Relevance and quality of project objectives and delivery plans</b></p> <p><i>(maximum score 40 points)</i></p>	<p><b>Assessment criteria for Taith Pathway 1 – Mobility of participants</b></p> <ul style="list-style-type: none"> <li>• The relevance of the proposed project to the aims and objectives of the Taith programme (Pathway 1) and the value of the proposed international activity to the applicant organisation(s).</li> <li>• The extent to which the proposed project addresses identified needs of the targeted participants (learners and staff) is demonstrated in a clear and concrete manner.</li> <li>• For consortium applications, the relevance and benefits of project delivery via a consortium is clearly demonstrated.</li> <li>• International partners identified in the application are appropriate and relevant for the desired activities and outcomes of the project, with clear reasoning for the countries involved. For areas where international partners are not identified in the application, the plans outlined for their identification and engagement are considered and appropriate.</li> <li>• Where inward mobilities are included, the proposed approach and processes to manage these are considered, appropriate and demonstrably add value to the project.</li> <li>• The applying organisation/consortium has evidenced sufficient administrative capacity proportionate to the scale of the proposed project. The proposal demonstrated a considered and appropriate approach to day-to-day project management, financial management, the delivery of mobilities, and the provision of support to participants.</li> <li>• The measures proposed to monitor the project’s activities and progress, including the approach to capturing and using participant feedback and the plans to evaluate the success of its outcomes at all levels, are inclusive and realistic.</li> <li>• The proposal includes appropriate processes for identifying and managing risks (and exceptional circumstances) during project delivery.</li> </ul>
<p><b>Quality and design of project activities</b></p> <p><i>(maximum score 40 points)</i></p>	<ul style="list-style-type: none"> <li>• The project’s activities are clearly set out, well defined, and meet identified needs.</li> <li>• The proposed activities demonstrate a realistic approach to meeting the project’s overall objectives, with a clearly articulated plan for each of the proposed activities, and how they fit within the overall timeframe of the project.</li> <li>• A clear explanation for the proposed content of each of the planned activities and the reasoning for the balance between the different types of activities proposed.</li> <li>• The extent to which the proposed activities are either new or additional to existing practices within the organisation(s) or, where they build on existing practices, they show innovation and commitment to continuous improvement.</li> </ul>

	<ul style="list-style-type: none"> <li>• The extent to which the proposed activities will produce high-quality learning outcomes for the participants.</li> <li>• The proposal clearly outlines the targeted participants for each of the proposed activities and identifies appropriate and inclusive mechanisms to support their participation in a way that meets their needs and enables them to realise the full potential of their experience.</li> <li>• The respective roles of all organisations are clearly defined for each activity, differentiating between the applying organisation/consortium, the receiving organisation(s) of the project participants and inward mobility arrangements, as required.</li> <li>• The quality of the proposed actions to support the preparation of participants before mobility activities, and the support provided during and after their mobility activity.</li> </ul>
<p><b>Delivery towards Taith cross-cutting commitments</b></p> <p><i>(maximum score 25 points)</i></p>	<ul style="list-style-type: none"> <li>• The extent to which:</li> <li>• The proposal outlines clear channels of communication and appropriate ways of promoting the project opportunities for participants, including those from underrepresented groups.</li> <li>• The applying organisation/consortium clearly defines its targeted underrepresented groups, provides details on the identified challenges to widening participation among them and outlines appropriate measures to overcome these challenges.</li> <li>• The proposal outlines a clear commitment and coherent plans to specifically support the participation of those with additional learning needs and those from disadvantaged backgrounds.</li> <li>• The applying/organisation demonstrates it has appropriate safeguarding / duty of care measures for all its proposed activities and its plan for ensuring a supportive environment for all participants is considered and appropriate.</li> <li>• The proposal outlines how the project delivery will incorporate environmentally sustainable and responsible practices, including clear and tangible plans for sustainable travel.</li> <li>• The proposal outlines clear and effective mechanisms to promote the Welsh language and culture through its activities, including ways in which it proposes to raise the profile of Wales as an open, outward-looking and globally responsible nation.</li> </ul>





# 5. Eligibility - Sector information

This section details all the information on eligible activities, durations, participants and costs per sector.

## 5.a. Further Education (FE) and Vocational Education and Training (VET)

### Overview

Taith offers opportunities to participate in transformative and life-changing mobility experiences abroad to learners and staff associated with organisations delivering further education (FE) and vocational education and training (VET) in Wales. Evidence confirms that such experiences have demonstrably positive impacts on people's personal progression in life, their learning, and their employability prospects, particularly those participants from a widening access background.

International mobilities enable participants to develop key life skills and competencies and experience new cultures and languages whilst simultaneously promoting Wales and Welsh language and culture throughout the world. Taith will offer funding and support for organisations delivering FE and VET across Wales, to embed international experiences to curricula and staff development programmes. A particular focus will be given to those who have limited or no experience of international mobility, and those supporting learners who are underrepresented in the field.

### Indicative budget

The total indicative amount allocated to the FE/VET sector in the 2022 Pathway 1 second funding call is £1,053,741.06.

The project durations for the FE & VET sector for learner and staff mobilities are:

- 12 months
- 24 months
- 36 months

### Learner Mobilities

Information on eligible applying and receiving organisations can be found in the eligibility section of the Taith Core Programme Guide ([link](#)).

#### **Eligible participants:**

- FE learners engaged with learning activities and enrolled on an accredited programme at an eligible FE college.
- VET learners engaged with learning or training activities and enrolled at a VET provider.
- Members of staff of an eligible FE college or a VET provider as accompanying persons to learners.

## Eligible learner activities:

### 1. Group Mobilities

Mobility opportunities for learners, which are led by a FE college or a VET provider and facilitate group activities. Such activities are normally centered around formal, non-formal and informal learning experiences; training opportunities; and work experiences and shall have agreed learning outcomes.

Staff from the applying organisation will typically accompany the learners for a part, or for the whole duration of the international activity, and guide the learning process. If needed, other adults may also act as accompanying persons to support the staff member or specific learners.

Activities could include:

- **Learning experiences:** designed to broaden the experience and knowledge of groups of learners, who participate in formal or informal learning and peer exchange, organised through the receiving organisation.
- **Work based learning or experiences:** designed to offer learners opportunities to broaden their knowledge and experience of working environments, by spending time in work environment, overseas. Such placements might involve practical experiences of working, depending on visa regulations, or observations at a workplace, organised by the receiving organisation. The experiences will also enable networking opportunities.
- **Introductory travel experience:** Whilst the international aspect of group mobilities is central, in some instances this may not be felt to be immediately achievable but could be built towards with preparatory steps. In circumstances where learners would otherwise not be able to engage with an international mobility, a short UK-based introductory mobility may be possible. Applying organisations must be explicit in their applications as to why a UK based introductory mobility is essential to enable their learners to engage with an international mobility opportunity.

#### Duration:

- Minimum 5 days – maximum 1 month.
- For UK based introductory mobilities (outside Wales): Minimum 3 days – maximum 5 days.

**Eligible costs:** (see Annex 3 of the Core Programme Guide – Grant rates and eligible costs)

#### Learners:

- A grant for the purposes of subsistence.
- A travel grant, dependant on distance, including a 'green top-up' for greener travel options. Exceptional costs for travel from/to a remote area will also be considered.
- 100% of actual costs for additional travel related spend e.g. visas, passports, travel insurance, luggage (where necessary) for young people from disadvantaged backgrounds.
- 100% of actual identified inclusion costs for learners with disabilities and additional needs. Funding will be held centrally by Taith at grant award stage for this purpose.

**Accompanying persons (staff or other):**

- A grant for the purposes of subsistence.
- A travel grant, including a 'green top-up' for greener travel options. Exceptional costs for travel from/to a remote area will also be possible.
- 100% of actual identified inclusion costs for accompanying adults with disabilities and additional needs. Funding will be held centrally by Taith at grant award stage for this purpose.

The applying organisation(s) will receive an organisational support grant for each outward (and inward) participant.

**2. Blended group mobility**

A mixture of a virtual experience (when based in Wales) combined with a physical international mobility, offered in partnership with an international partner, whether an educational provider, an employer or another international organisation. Blended programmes for FE and VET learners can take the form of formal, non-formal or informal learning.

Blended programmes aim to complement physical mobility abroad, continuing collaboration and learning through virtual activities and engagement. Blended programmes are available to all relevant learners but could be particularly effective to build confidence amongst those who have not been abroad previously.

The virtual component should be designed to introduce, supplement or continue activities associated with the international physical mobility and should bring the learners together online to work collectively and simultaneously on specific assignments that are integrated in the blended intensive programme and count towards the overall learning outcomes (see section below on virtual mobility for more information).

Activities could include:

- A combination of online learning and facilitated discussions between learners or between learners and staff from organisations based in different countries.
- Bespoke programmes designed to facilitate cultural awareness and understanding, learning and development involving collaborative working between learners and staff from organisations based in different countries.
- Physical mobility exchanges associated with the virtual learning experiences, to include learning activities (possibly group activities), cultural activities and experiential activities.

**Duration**

- A minimum of 3 days physical mobility with a minimum of 20 hours of virtual activities (either in preparation, on return to Wales, or split before and after the international mobility).
- Maximum duration of two weeks physical mobility.
- No maximum number of hours for virtual activities.

**Eligible costs** (see Annex 3 - Grant rates and eligible costs):

**Learners:**

- A grant rate for the purposes of subsistence during the physical aspect of the mobility.
- A travel grant, including a 'green top-up' for greener travel options. Exceptional costs for travel to/from a remote area will also be considered.
- 100% of actual costs for additional travel related spend e.g. visas, passports, travel insurance, luggage (where necessary) for learners from disadvantaged backgrounds.
- 100% of actual identified inclusion costs for learners with disabilities and additional needs. Funding will be held centrally by Taith at grant award stage for this purpose.

**Accompanying persons (staff or other):**

- A grant for the purposes of travel and subsistence.
- A travel grant, including a 'green top-up' for greener travel options. Exceptional costs for travel from/to a remote area will also be considered.
- 100% of actual identified inclusion costs for accompanying persons with disabilities and additional needs. Funding will be held centrally by Taith at grant award stage for this purpose.

The applying organisation(s) will receive an organisational support grant for each physical outward (and inward) participant.

**3. Individual Mobilities**

Individual mobilities are built around bespoke opportunities for individual learners, to undertake a period of international learning exchanges independently. An individual learning programme must be defined for each learner and an obligatory pre-departure training must be provided and arrangements made with a relevant receiving organisation.

Activities could include: Individual academic, traineeship or volunteering mobilities for adult learners to study, volunteer or train at an institution or organisation abroad.

Staff from the applying organisation would not normally accompany the learner(s).

**Duration:**

- Minimum 2 weeks – maximum 12 months.

**Eligible costs:** (see Annex 3 – Grant rates and eligible costs):

**Learners:**

- A grant for the purpose of subsistence.
- A travel grant, including a 'green top-up' for greener travel options. Exceptional costs for travel from/to a remote area will also be considered.
- 100% of actual costs for additional travel related spend e.g. visas, passports, travel insurance, luggage (where necessary) for pupils from disadvantaged backgrounds.
- 100% of actual identified inclusion costs for learners with disabilities and additional needs. Funding will be held centrally by Taith at grant award stage for this purpose.

Applying organisation(s) will receive an organisational support grant for each outward (and inward) participant.

#### 4. Virtual Group Exchanges:

A virtual exchange for FE and VET learners, where physical mobility or travel for participants would otherwise not be possible/feasible. While virtual projects do not replace the benefits of physical mobility, participants involved in virtual exchanges ought to reap some of the benefits of international educational exchanges and may lead on to subsequent physical mobilities.

Virtual exchanges must not be used as a substitute for those participants that require extra support and funding to undergo a physical mobility. Applying organisations must be explicit in their applications as to why a wholly virtual mobility is the only format suitable for their pupils.

##### Example Activities:

- A combination of online learning and online facilitated discussions between FE/VET learners or between learners and staff from organisations based in different countries.
- Group projects involving learners from the Welsh and international partner.
- Bespoke programmes designed to facilitate cultural awareness and understanding, learning and development involving collaborative working between adult learners and staff from organisations based in different countries.

##### Duration

- A minimum of 35 hours of virtual engagement.

**Eligible costs** (see Annex 3 – Grant rates and eligible costs):

##### Virtual exchanges development costs:

A contribution towards the cost of developing and delivering high-quality virtual exchanges, including a contribution to course fees where virtual exchanges are facilitated by a third-party provider. 100% of actual costs and up to £1,200 per project/Grant Agreement.

The applying organisation(s) will receive an organisational support grant for up to 20 participants per project/Grant Agreement who complete the minimum 35 hours of virtual engagement. Additional participants are strongly encouraged but will not attract additional organisational support.

##### Staff Mobilities

##### Eligible participants:

- Staff involved in the delivery of FE and VET and associated training, and who are employed by the participating education or training provider.
- Other members of staff employed by an eligible participating FE and VET provider.

##### Eligible staff activities:

#### 1. Professional development and activity relating to established partnerships

Activities could include:

- **Collaboration with colleagues at a partner organisation or to offer training or facilitation activities:** Funding for staff to spend a period of time undertaking training, teaching or facilitating activities at a partner organisation abroad. Training placements may include: providing training for the development of the partner institution; job-shadowing; collaborating with academic staff in partner organisations; collaborating or planning with non-academic members of staff. Visits to enhance partnership work could include work on developing, supporting, enhancing, managing or reviewing partnership work. These activities may involve a reciprocal arrangement for international colleagues to visit Wales.

- **Knowledge exchange or identifying best practice:** Funding for participants to spend a period of time at an organisation abroad with the aim of learning new practices and gathering new ideas through observation, knowledge exchange and interaction with peers, experts or other practitioners in their daily work. Likewise, international mobility to identify best practice in a particular field, discipline or in the delivery of further education and vocational education & training. Such activities represent an opportunity for more experienced staff to identify the adoption of practices in Wales which might result in the introduction of new and innovative methods or practical solutions to shared challenges. These activities may involve a reciprocal arrangement for international colleagues to visit Wales. Where relevant, outcomes of such visits could be shared across the sectors as a demonstration of best practice.
- **Activity relating to professional development or broadening knowledge:** Funding for personal professional development for staff to access a structured course or a similar kind of training provided by qualified professionals and based on a pre-defined learning programme and learning outcomes; or to spend a period of time receiving training on relevant subjects. The period spent overseas to attend training course must reflect the duration of the event in question, unless it is combined with other activities, such as job shadowing or partnership development.

### Duration

- A minimum of 2 days – a maximum of 1 month.

### Eligible costs (see Annex 3 – Grant rates and eligible costs):

- A grant for the purposes of subsistence.
- A travel grant, including a 'green top-up' for greener travel options. Exceptional costs for travel from/to a remote area will also be considered.
- Contribution to course fees up to a maximum of £40 per participant per day and maximum £400 per same participant per project/Grant Agreement.
- 100% of actual identified inclusion costs for staff with disabilities and additional needs. Funding will be held centrally by Taith at grant award stage for this purpose.

The applying organisation(s) will receive an organisational support grant for each outward (and inward) participant.

### Ineligible costs:

- Conference fees or travel to international conferences.

## 2. Preparatory visits

Funding for appropriately experienced staff to spend a period of time at a potential new partner abroad to further initial discussions leading to establishing a new partnership. Visits may include: discussions on legal/financial issues; discussions about potential subject areas; review of facilities; review of support structures for learners; visit associated partners e.g. employers who might provide placement opportunities; meetings with professional service staff; review of accommodation for learners; collaborating or planning with professional services members of staff. These activities may involve a reciprocal arrangement for international colleagues to visit Wales.

### Duration

- A minimum of 2 days – maximum of 1 week.

**Eligible costs** (see Annex 3 – Grant rates and eligible costs):

- A grant for the purposes of subsistence.
- A travel grant, including a 'green top-up' for greener travel options. Exceptional costs for travel from/to a remote area will also be considered.
- 100% of actual identified inclusion costs for staff with disabilities and additional needs. Funding will be held centrally by Taith at grant award stage for this purpose.
- The programme will fund up to a maximum of three preparatory visits per applying organisation per project/Grant Agreement.

This activity will not generate organisational support payments.

**Ineligible staff costs:**

Conference fees or travel to international conferences.

**Inward Mobility**

Information on eligible sending organisations can be found in the eligibility section of the Taith Core Programme Guide.

**Eligible participants:****Learners:**

- Learners enrolled/registered with an eligible organisation and pursuing a course in the field of FE or VET.

**Staff:**

- Staff working in the field of FE or VET, holding a contract of employment with an eligible sending organisation.
- Staff must be a minimum of 18 years old.

**Specifically for training/facilitation placements to Wales:**

- Appropriately experienced staff working in the field of further or vocational education and holding a relevant qualification where appropriate.

**Eligible activities:**

All activities defined as eligible activities for outward mobility are also eligible for the purposes of inward mobility, unless otherwise stated in the activity description.

The applying organisation needs to have tuition fee waivers in place for outward and inward mobilities, where participants would otherwise be liable to pay tuition fees.

**Eligible costs and payments**

Inward mobility participants are eligible to receive grant funding for travel and subsistence for their mobility to Wales, at the same level as the rates defined for the equivalent outward mobility activities. The funding will be paid to the Welsh applying organisation to appropriately distribute to the partner (sending) organisation.

The applying organisation in Wales, as the Taith Beneficiary and host of the inward participants, will be expected to clearly communicate the terms of any contributions to be made and to specify the amount of financial support allocated to the inward participant(s).

Payments to an inward participant may not exceed the equivalent grant rate of an outward participant from Wales to a Group 1 country for the same duration and type of mobility activity.

The applying organisation in Wales, as the Taith Beneficiary, will receive an organisational support grant for every inward participant to Wales.





# 6. 2022 Pathway 1 (second call) grant rates

Taith funding will be awarded in the form a grant. Grants are calculated using set grant rates for different eligible costs. As part of the application process, organisations will be required to complete a grant calculation tool. Information such as activity, destination country, duration and numbers of participants input into the tool will automatically calculate the grant amount which can be applied for.

Funding will be awarded primarily based on grant rates that contribute towards the travel and cost of living for each participant, based on the mobility length and the destination country. Additional financial support for participants facing exceptional circumstances will also be provided, including the provision of additional support for disadvantaged participants and those with disabilities and/or additional learning needs. Funding will also allow organisations to cover costs related to project delivery.

Budget category	YOUTH & SCHOOLS Grant rates (£)	Category Description
<b>Organisational Support</b> (OS)	330 (for first 100 participants) / 195 (from 101st participant)	A contribution to any cost incurred by the organisation(s) in relation to activities in support of learners and staff physical and virtual mobility, both outward and inward. Calculation of OS is based on the total number of outward and inward mobilities per project (calculated per participant).
<b>Subsistence</b> for:	100% of actual cost	This is a grant (calculated as a unit cost contribution) based on the physical mobility duration and destination country. For the purposes of blended mobility, a grant will be generated solely on the duration and destination of the physical aspect of the mobility.
<b>Learners</b> (daily rate)	Daily rate for country group 1 / 2 / 3:	This is a grant calculated as a daily/weekly (=7 days)/monthly rate (=28 days) and is a contribution towards the costs of the planned mobility period based on the mobility duration and destination.

Budget category	FE & VET, ADULT EDUCATION Grant rate (£)	Category Description
		<b>Note on Virtual Exchanges:</b> Participants will not receive a grant for the purposes of virtual mobility (or the virtual aspect of a blended mobility) however other costs will be eligible for virtual activities (see <b>Other Costs</b> below).
first 2 weeks (daily rate)	109/94/80	<b>Note for Higher Education:</b> The minimum mobility period is two weeks for students. The rate for first two weeks will be incorporated into the calculation of a longer mobility.
2-8 weeks (daily rate)	76/66/56	
8 weeks - 12 months (daily rate)	53/46/39	<b>Justification:</b> A lower daily rate applies to longer mobilities where more economic rental options, such as with access to self-catering facilities, is assumed. The higher rates, as outlined above, are applied to the first 2 and 2-8 weeks of a longer mobility.
<b>ACCOMPANYING PERSON</b> (daily rate)	Same as LEARNERS	Defined as a person to accompany mobility participants where necessary as part of safeguarding, duty of care, for the purpose of staff-led short term group mobility activities, or for other justified circumstances.
<b>STAFF</b> (daily rate)		The award is a contribution towards subsistence costs calculated as a unit cost contribution, based on the mobility duration and destination. Beneficiary organisations are expected to follow their organisational financial policies and processes for the reimbursement of travel expenses, including around payments on receipted expenditure.
first 2 weeks (daily rate)	85/75/65	
2-8 weeks (daily rate)	60/50/40	
8 weeks - 12 months (daily rate)	35/30/25	
<b>PREPARATORY VISITS</b> (daily rate)	Same as STAFF	Pre-mobility or pastoral support visits by the sending organisations to undertake risk assessments, ensure participants with disabilities and/or special educational needs will be able to equally access and take part in all elements of a mobility project.

Budget category	FE & VET, ADULT EDUCATION Grant rate (£)	Category Description
<b>TRAVEL / GREEN TRAVEL:</b>	<b>All participants to all countries:</b> as per distance band below.	Funding will be available towards the direct cost of travel and will be dependent on the distance between the sending and the receiving organisations. This is a contribution towards the cost of a round trip. A higher travel grant amount will be available for participants who utilise environmentally sustainable 'Green Travel' options.
10 to 99km	20	<b>Note for Higher Education:</b> UK-based mobilities are not eligible in any circumstances.
100 to 499km	150/180	
500 to 1,999km	230/270	
2,000 to 2,999km	300/350	
3,000 to 3,999km	450/520	
4,000 to 7,999km	700	
8,000 to 12,000km	1200	
12,000km+	1400	
<b>INCLUSION SUPPORT:</b>		
Participants with <b>Disabilities</b> and/or Additional Learning Needs (ALN)	100% of eligible costs	Learners that have a learning difficulty or a disability which calls for additional learning provision. <b>Note:</b> A proportion of funding will be held back centrally, by the Programme Executive, at grant award stage and administrated on an actual costs basis once participants with additional learning needs and additional support required are identified by beneficiaries.

Budget category	FE & VET, ADULT EDUCATION Grant rate (£)	Category Description
Participants from <b>Disadvantaged backgrounds:</b> (travel related exceptional costs and additional subsistence top-up)	Standard daily rate set at a level to be inclusive	The definition and criteria are sector specific and are described in the Core Programme Guide.
Participants from Disadvantaged Backgrounds: Exceptional expensive travel costs	100% of actual eligible costs related to exceptional travel costs	Travel related exceptional cost including costs of visas, passports, vaccinations, COVID-19 test(s), health insurance, appropriate clothing and luggage, as necessary. Applies to costs covering travel from/to remote area also. <b>Note:</b> <i>A proportion of funding will be held back centrally, by the Programme Executive, at grant award stage and administrated on an actual costs basis once participants with ALN needs and addition support required are identified by beneficiaries.</i>
<b>EXCEPTIONAL COSTS</b>  Exceptional expensive travel	80% of actual cost, if the original amount provided does not cover at least 70%	Cost covering travel from/to remote area (only for those eligible to receive a travel grant). <b>Note:</b> Participants from disadvantaged groups are eligible for 100% of actual costs for exceptional expensive travel under the 'travel related exceptional costs' category, as outlined above.
Covid related exceptional cost	100% of actual cost	Costs covering Covid-related exceptional costs, <b>specifically</b> where status of the destination country changes during mobility, causing the participant to incur significant additional costs owing to a requirement to quarantine in a dedicated facility, comply with enhanced testing requirements or similar.

Budget category	FE & VET, ADULT EDUCATION Grant rate (£)	Category Description
<b>OTHER GRANT RATES</b>		
Course/training fees (all participants)	40/participant/day and max 400 per same participant in one Grant Agreement	Costs covering fees for courses and training in association with staff international training/CPD mobilities; learners' and students' summer school courses, summer work opportunities, or international volunteering programmes.
Virtual exchanges development costs	Up to 1,200 per Grant Agreement	A contribution towards the cost of developing and/or delivering high-quality virtual exchanges.



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