Taith Advisory Board member roles

Do you want to play a key role in supporting the continued success of this flagship international learning exchange programme for Wales?

Taith is looking for six experienced and driven individuals to join our refreshed Advisory Board to provide advice and guidance on matters relating to the delivery of the Taith programme.

If you are Interested in making an application, please note that to be eligible Advisory Board members cannot be employed or have a formal governance role in an organisation that is either in receipt of Taith funding or would consider applying for future funding during the role's term.

About Taith

Taith is the international learning exchange programme for Wales, a Welsh Government-funded programme which was launched in February 2022 with the aim of creating life-changing opportunities for learners and young people across Wales through international learning exchanges. Find out more about Taith.

The programme is run by International Learning Exchange Programme Limited (ILEP Ltd), a wholly-owned subsidiary company of Cardiff University.

Taith is governed by the ILEP Ltd Board. The day-to-day management and delivery of the programme is managed by the Taith Programme Executive.

About the Taith Advisory Board

The Advisory Board was established at the inception of Taith, in early 2022. The current Chair of the Taith Advisory Board is Kirsty Williams, who is also a Director on the ILEP Ltd Board.

Alongside the Taith Advisory Board, sector specific Stakeholder Groups are also being established to ensure that all stakeholders - Taith recipients, potential recipients, project participants and those with an interest in Taith's values (access, diversity and inclusion) are consulted and their views considered. The outcomes of discussions with the Stakeholder Groups will feed into the meetings and work of the Advisory Board.

The role of the Advisory Board is to provide independent advice, guidance and challenge on matters relating to the delivery of the programme. It provides assurance to ILEP Ltd and its Board, as well as to the Welsh Government in their capacity as the sponsors of the programme.

The Advisory Board meets quarterly and is consulted on:

a. Overall strategy for the programme;
b. Annual delivery plans, including indicators and targets;
c. Annual budget;
d. The timing of funding calls and the selection criteria used;
e. Stakeholder consultation and findings, through the work of Stakeholder Groups;
f. Branding and promotion of the programme;
g. Quarterly and annual reporting and monitoring of financial outturns and indicators;
h. Draft annual accounts and report;

i. Development and implementation of an evaluation strategy for the programme;
j. Matters relating to the Programme's implementation and development which from time to time may arise.

The Advisory Board does not have any role with regard to operational matters of the programme, such as staffing, nor with determining individual funding applications or decisions.

Role outline and responsibilities

The key responsibilities of Advisory Board members are to:

- Contribute to the success and effective delivery of an important and ambitious flagship programme for Wales.
- Commit and contribute to the effective running and function of the Advisory Board as an independent source of advice and challenge for the Taith Programme Executive and the ILEP Ltd Board, for the benefit of the programme and its participants.
- Demonstrate a commitment to the values of the programme, particularly in the areas of access, diversity and inclusion.
- Add new perspectives, expertise and constructive challenge, in support of the ongoing and future success of the programme.

Term and time demand

The Advisory Board members will be appointed by the ILEP Ltd Board based on their relevant skills and experience for an initial 2-year term.

The average monthly time commitment of the role is 1 day a month.

Advisory Board members will be expected to attend at least four meetings a year. Most of the meetings will be conducted virtually, with at least one meeting a year conducted in person, in Cardiff.

Remuneration

These are non-remunerated roles, with expenses covered in line with ILEP Ltd and Cardiff University policies.

Induction and Support

The appointees will be provided with a full induction to Taith's work, and with appropriate support throughout their tenure.

Person Specification

We are looking for experienced individuals with an interest in and/or knowledge of the Welsh education and learning landscape as well as an understanding or lived experience of international education and learning exchanges. Also, individuals who can demonstrate strategic thinking, independent judgement and an ability to offer constructive challenge. An understanding of Equality, Diversity and Inclusion is also essential.

The successful applicants will have excellent communication and interpersonal skills, an ability to provide constructive challenge and a track record of professionalism and integrity in all their interactions. They will be able to demonstrate one or more of the following:

- Relevant experience in an education and learning context or more broadly in the public, voluntary or private sector.
- A clear commitment to and a track record in improving Equality, Diversity and Inclusion, and in removing barriers to participation and access from under-represented groups.
- An understanding of the education and learning landscape in Wales, across a range of education settings.
- A good understanding and/or lived experience of the role and the impact that international learning and exchanges have on participating individuals and on their organisations and communities more widely.
- An understanding of risk and assurance.
- An understanding of the performance management of third-party grants.

Taith wants to ensure that the new Advisory Board membership represents the values of the programme and the diversity of Wales, and in particular welcomes and encourages applications from individuals from Black, Asian and Minority Ethnic communities, disabled people and those with additional learning needs. Targeted actions, including working with sector networks and equalities leads on the appointments process, will be taken by Taith to ensure this diversity.

How to apply

To apply, please email:

- your CV
- a covering letter

to office@taith.wales with the subject line – **Application for Taith Advisory Board role**. Taith welcomes applications in Welsh.

The deadline for applications is 12pm, 30th October 2023.

Your cover letter should be no more than 2 sides of A4. It should explain your motivation for applying for the role and describe how your experience and expertise would meet the requirements of the role and contribute to the effectiveness of the Advisory Board.

Interviews will be held in December, ideally in person. Appointments will be confirmed by the ILEP Ltd Board, and in consultation with the Welsh Government, in January.

If you would like to discuss the role, please contact Susana Galván Hernández, Executive Director Taith, at GalvanHernandezS@taith.wales

Resources

Find out more about Taith: https://www.taith.wales/about/

Read Taith's strategy: Taith-Programme-Strategy.docx (live.com)