



**Taith Sector Stakeholder Adult Education Meeting - Summary**  
**Friday, 29<sup>th</sup> September 2023**  
**9.00– 10.00am**  
**Meeting held via Zoom**

<b>Attendance List</b>	
<b>In Attendance:</b>	Claire Richardson, Taith (Chair) Chloe Rees, TUC Cymru Catherine Evans, Jisc Cath Hicks, Adult Learning Wales Lowri Bunford-Jones, National Centre Learning Sarah Horner, Hijinx Stella Warren, Celtic English Academy
<b>Translator</b>	Iola Llwyd
<b>Apologies:</b>	
<b>Taith Programme Executive (TPE):</b>	Ellie Bevan Walter Brooks Rebecca Payne Sion James Bethan Williams
<b>Secretariat support:</b>	Michele Convery

Minutes	
Agenda item	Item
<b>1</b>	<b>Welcome and introductions</b>
1.1	Members were welcomed to the meeting and informed that, although this was not a decision-making group, the discussions and feedback from these meetings would inform any proposals put forward to the ILEP Ltd. Board of Directors.
1.2	Members were informed that the meeting was being recorded to support minute-taking and asked to use the virtual hand when wanting to contribute to discussions.
1.3	Members were informed of the option of simultaneous translation in Welsh and were given instructions on how to access this.
<b>2</b>	<b>Minutes and actions of the last meeting</b>
2.1	N/A
<b>3</b>	<b>Topics for discussion</b>
3.1	An overview of the 'Taith updates and Topics for Discussion paper' was presented, which had been circulated in advance of the meeting. The following feedback was given in relation to the paper:
3.1a	<b>Participants from underrepresented groups:</b> In addition, members were informed that, although not fixed, initial internal discussions are suggesting a minimum target of 20%.
3.1a(i)	It was commented that dealing with underrepresented groups is complicated and layered but the importance shouldn't be underestimated.
3.1a(ii)	It was added, having a target in place means that projects will have to consider this from the beginning and be mindful of the target. Having support and guidance from Taith and Taith Champions is crucial.
3.1a(iii)	Targets are a positive development but there are challenges. The 20% is probably pitched about right as for some organisations it may be a challenge.
3.1a(iv)	It was asked what the rate is currently set at and what is the take up in terms of diversity of people.
3.1a(v)	<b>Taith:</b> there currently isn't a set rate and the take up is approximately 13%, but because there isn't a requirement to report this data and the sensitivity in collecting it, this percentage rate may be higher.
3.1a(vi)	<b>Taith</b> asked for advice and guidance on any networks which could be reached..

3.1a(vii)	It was suggested that contacting umbrella organisations for protected characteristics is a good start. Also, using case studies featuring underrepresented groups to demonstrate to others what is achievable.
3.1a(viii)	It was asked if Taith could provide guidance around capturing data.
3.1a(ix)	Easy read documents/videos would be useful.
3.1a(x)	There was encouragement to think about hosting some direct conversations with target audiences to find out how they might respond, what would interest and engage them as it's always good to challenge assumptions.
3.1b	<b>Changes to grant rates</b>
3.1b(i)	It was commented that this proposal sounds fair and sensible.
3.1c	<b>Sustainability</b>
3.1c(i)	It was commented that is a positive development and encourage beneficiaries to look at green travel options, but they are costly and if this can be factored in then that would be helpful.
3.1c(ii)	It was added that change will help with project managers to think about it from the start of the project.
3.1c(iii)	It was further commented that having more options is good, especially if they can aid underrepresented groups.
3.1d	<b>Improving clarity and reducing administrative burden</b>
	<ul style="list-style-type: none"> <li>- HE (Education) and HE (Research)</li> <li>- Further Education and Vocational Education and Training – language</li> </ul>
3.1d(i)	It was commented that Work-based learners may feel excluded with the name change.
<b>4</b>	<b>Updates</b>
4.1	Members were informed of bi-annual all-sector meetings. These will provide an opportunity for shared learning and to address cross-sector issues collaboratively. No date has been set yet, but an email will be sent once decided.
4.2	Members were reminded that the next Pathway 2 call for applications opens on 5 <sup>th</sup> October. In support of this, there will be a series of webinars, and registration for these can be found on the 'Events' section of Taith's website. In addition, smaller meetings can be arranged to discuss potential project ideas or to ask questions about the pathway.

4.3	Members were advised that the recruitment for six new members of the Advisory Board begins in October and were asked to share this through their networks. In addition, members were informed that the potential applicants cannot be in receipt of Taith funding.
<b>5</b>	<b>Items raised by sector stakeholder group members</b>
5.1	Members were asked to advise (via email) of any events that Taith should be profiling.
<b>6</b>	<b>Date of next meeting</b>
6.1	Next meeting 4 <sup>th</sup> December 2023